

“BRAG SHEET”

A “brag sheet” or personal resume is helpful to have completed not only when requesting recommendations from teachers or your counselor, but when you sit down to write your college entrance essay.

To request a letter of recommendation (needed for most private colleges) from your counselor, you will need:

1. To make an appointment to discuss your college plans, goals, etc. at least 2 weeks before you need your letter but not later than December 1, 2006.
2. Please bring to your appointment the following items to help your counselor write a letter that best represents you and your accomplishments
 - Secondary School Report Form (if applicable)
 - mailing envelope with two stamps
 - completed Brag Sheet or resume

Take your time and think about all you have accomplished

Name _____ Counselor _____

Academic Achievements:

SAT: Verbal _____		ACT composite _____		
Math _____	_____		(Score)	(Date)
Writing _____	_____			
AP Tests _____	_____	SAT Subject test: _____	_____	_____
	_____		_____	_____
	_____		_____	_____
	_____		_____	_____
	_____		_____	_____
	_____		_____	_____
(Test)	(Score)	(Date)	(Date)	(Test) (Score)
		GPA _____		

List three teachers who could be contacted for a recommendation (provide Teacher Input Form)

Awards Earned: (briefly describe each)

Activities: List your school activities including clubs, teams, and student government. Circle each grade you participated in the activity and any leadership positions held.

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Work Experience, Community Service, or Church Activities:

Additional information you want to include
