

## IMPORTANT INFORMATION REGARDING THE 2009-2010 REGISTRATION PROCESS

- For the 2009-2010 school year, Registration paperwork will be online for all students.
- **There will be no packet pickup in August.**
- **First day of School is Thursday, August 20, 2009**

Before Registration, please do the following to access registration forms:

You will be using your Learning Point login information to access the update website.

**If you have this information**, go to <http://onlinereg.powayusd.com/> and click "Update Student Information" in step 2.

It is important that you read each of the prompts and documents which are linked on the Online Registration Site.

You will now go through a series of questions to update your student's information as necessary (the student's guardians, emergency contacts, etc.).

When complete, you will click the "submit" button and your information will be submitted to the school district.

**If you have not used Learning Point**, you will need to activate your parent account in the system (this information was sent to each household in July 2008). If you do not have this information, please contact the **help desk at 858-748-0010 x 2854** for your user name and password.

Once you have this information, go to <http://onlinereg.powayusd.com/> and click "Account Activation" in step 1.

1. Type in your Parent Username and Password. Click login.
2. Create for yourself a password of your choosing. Once you complete this step, scroll down and answer the four challenge questions. Activating your account and answering these challenge questions will allow you to reset your own password in the event you ever forget your password.
3. **Important:** When you complete these steps, you need to close the browser window by clicking on the "X" in the upper right corner. This will close the window, and you will be back at our welcome page. If you don't close the window, you will just loop back around to change password.
4. Now click on the link titled "Update Student Information". It is important you read each of the prompts and documents which are linked on the Online Registration Site.
5. Enter your Parent Username as the Novell Username and your new Password in the Novell Password field. You will now go through a series of questions to update your student's information as necessary (the students' guardians, and emergency contacts, etc.).
6. When complete, you will click the "submit" button and your information will be submitted to the school district.

**If you have more than one student, you will need to follow the above steps for each student.**

### TO BEGIN THE REGISTRATION PROCESS:

On June 1st, you will be able to go to the district web page or our web page <http://www.powayusd.com/pusdovms/> and click on the Continuing Student Registration icon, **print out all of the forms needed for Registration, including the Student Information Form that you have updated.** **Remember**, you will also need to visit the OVMS website for our own specific registration forms and instructions.

(See Registration dates on reverse).

# 2009-2010 REGISTRATION DATES

**All paperwork completed through the on-line process needs to be printed and returned to OVMS on your student's assigned Registration date as follows:**

Day 1	
Monday—August 10, 2009	
8:00 - 9:00 a.m.	A - Ch
9:00 - 10:00 a.m.	Chi - Ge
10:00 - 11:00 a.m.	Gi - Ki

Day 2	
Tuesday—August 11, 2009	
8:00 - 9:00 a.m.	Kn - Nh
9:00 - 10:00 a.m.	Ni - Sl
10:00 - 11:00 a.m.	Sm - Z

**6th Grade Student Orientation  
(Students Only)**  
**Wednesday—August 12, 2009**  
In MPR  
8:00 am - 11:00 am

**Students who could not register on their assigned registration day will be able to go through make-up registration on Tuesday, August 18th, from 8:00 am - 10:00 am in the OVMS MPR.**

**The Registration process will take approximately 1 hour.  
Please be prepared to:**

1. Clear any library obligations or fines before coming to register. Please contact the Library at (858) 487-2939 ext. 6105.
2. Print and bring ALL registration forms, completed and signed. **(Be sure to include all District and OVMS required forms.)**
3. Print and bring any required paperwork for PTSA, Falcon Foundation, Science Olympiad and Band Boosters. **(If you are purchasing or donating to OVMS, you will need to bring separate checks for each organization.)**
4. Have student's yearbook picture taken and obtain I.D. card. **(To purchase yearbooks or pictures, you will need to go on-line to order each.)**
5. Pay for 6th Grade Outdoor Education. **Check made payable to O.V.M.S.**
6. Purchase and receive P. E. clothes and locks. **Check made payable to O.V.M.S.**
7. Receive your class schedule.
8. Check out textbooks from the library—bring a book bag or backpack.

**Some items require on-line purchase only and others require separate checks.**