

HOW TO COMPLETE VOLUNTEER PAPERWORK

PREVIOUSLY CLEARED VOLUNTEERS

Oak Valley confirmed volunteers who had an Oak Valley Volunteer ID last year.

Complete and sign the Volunteer Application with choices.

Sign Volunteer Code of Conduct.

Return all forms at Registration.

All volunteers will have their pictures taken at Registration for ID badges.

Previously completed Volunteer Clearance at another PUSD school.

Complete and sign the Volunteer Application with choices.

Sign Volunteer Code of Conduct.

Complete Transfer Request to remove yourself from schools where you no longer have students and add yourself to Oak Valley's list.

Provide copy of current TB Skin Test Record.

Return all forms at Registration.

All volunteers will have their pictures taken at Registration for ID badges.

NEW VOLUNTEERS

To apply for Volunteer Clearance at OVMS, please:

Complete and sign Volunteer Application with choices.

Sign Volunteer Code of Conduct.

Complete Megan's Law Background Check form.

Provide copy of Driver's License or other picture ID.

Provide copy of current TB Skin Test Record.

Return all forms at Registration.

All volunteers will have their pictures taken at Registration for ID badges.

NOTE: If you would like to apply for Level II Clearance, please indicate your interest on the application and the Volunteer Coordinator will contact you to set up fingerprinting.