

POWAY UNIFIED SCHOOL DISTRICT MORNING CREEK ESS 2009

WELCOME to the Morning Creek ESS Summer Program. We have a wonderful summer planned with great field trips and special activities that we are sure your child will enjoy. Please read this handbook carefully. It is filled with important-information for you and your child. If you have any questions or concerns please call us 748-1497 or 748-4334 Ex 2206

PROGRAM HOURS/SIGN IN AND OUT

Our summer hours remain the same...6:30 a.m. to 6:00 p.m. Please remember to sign your child in each day (no curb drop off please!) As per the ESS agreement, all students must be signed out by an authorized person (identification will be required). Please remember we close promptly at 6:00 p.m.

SUMMER FEES

Summer ESS monthly fees include all transportation, summer T-shirts, and admission to field trips.

VACATIONS AND ABSENCES

Please call 748-1497 to let us know if your child will not be attending ESS on a particular day. Fees are pro-rated when two weeks prior written notice for vacation is given by filling out a Fee Adjustment Form. Credit is in one week increments only. Two weeks max during summer. There are no refunds for absences due to illness or partial attendance.

SUMMER HOLIDAYS

ESS Professional Growth Days – June 11th & 12th.

Independence Day Friday – July 3th.

ESS Professional Growth Days – August 17th, 18th & 19th.

MEDICATION

Before the ESS staff can administer medication there must be a **Poway Unified School District Authorization for Medication Release** on file. The medicine must be in its original container with the label and directions intact. This form must be completed and signed by the child's physician and parent. Sunscreen must be clearly labeled with the child's name.

FRIENDLY REMINDERS

- *** ESS T-shirts are mandatory on each and every field trip.
- *** Each child needs to bring a lunch and drink each day. On field trip days, please send a disposable sack lunch. Please remember that we do not have space in the refrigerator for lunches.
- *** Check your monthly calendar of events to dress your child appropriately for field trips. For the safety of your child, please remember **backless shoes are not allowed.**
- *** Backpacks are suggested for all field trips.
- *** Please do not send extra money for field trips unless otherwise stated. **ESS is not responsible for lost or stolen money.** If your child is bringing money please remember to put it in a fanny pack or wrist pack.
- *** Each child is expected to follow the Morning Creek Assertive Discipline Practices.
- *** Field trips are an important part of our program. Field trip permission slips are required for each child. If we do not hold a signed form for your child, they will not be able to attend the trip. Please sign and return the field trip form in this book **as soon as possible.** If your child/ren will be staying at the center we require a week notice to provide a sub.
- *** If your child will be getting a snack pack at the movies ESS will be paying, your child will get popcorn, soda/water and a candy. No extra money please.
- *** If your child is requiring sun screen during the summer we ask that you use a 12 hour sun screen and apply it to your child in the morning. (Bull Frog)
- *** Every Friday is Bike Day. Your child must have a "BIKE DAY AGREEMENT" and helmets are required while riding. (NO BORROWING)

Field Trip Referrals: If your child gets a Behavior Report while on a field trip they will not be permitted to go on the very next trip. If there is not a staff member staying at the center we will arrange for a sub, or make arrangements for them at another ESS center.

Assertive Discipline Practices

ESS needs your support and cooperation for us to have a fun, safe, and nurturing environment.

If a student is observed breaking school rules, depending on the severity of the incident, one of the following will occur:

ESS will issue:

1. A warning or time out depending on the circumstances of the incident.
2. A Behavior Report will be written up to explain what occurred.
3. A Phone call will be made to a parent so that you can talk to your child to help them improve their day.
4. Lynnette or Jennifer will call you to come and pick up your child immediately and a Pink Slip will be issued. (This Assertive Discipline Practices letter will be attached to each Pink Slip) A meeting with all parties involved will be held to discuss strategies to support your child when returning to ESS.
5. **Severe Behavior:** Cases involving serious behavior (such as hurting others, damaging property, defying authority, exposing themselves, etc.) may result in immediate suspension from ESS.

In agreement with #12 on the Program Enrollment Agreement

(I understand that the children who attend the ESS program will be required to follow the school rules. Students may be excluded from the program for failure to meet behavioral expectations).

The Colt Way

****BE TRUSTWORTHY**

****BE RESPECTFUL**

****BE RESPONSIBLE**

****BE FAIR**

****BE CARING**

****BE AN EXCELLENT STUDENT**

Summer Schedule

6:30	Open, Inside Choice Time
8:00	Laps, Jazzercise, or SPARK Games
9:00	Outside Free Play
9:30	Snack / Attendance
10:00	**Math
10:30	**Science
11:00	**Art
11:30	Lunch
12:30	Special Event / Talent Show Practice / Enrichment
1:00	Quiet Time / Reading Plus
Kindergarten	Story & Nap
First – Sixth	Reading, Story or Quiet Games/ Reading Plus
2:00	ENRICH
3:00	Snack / Outside
4:00	Attendance / Quiet Reading
4:30	Finish Activities or ENRICH
5:30	Circle Games / Clean up
6:01	Closed

** Indicates the Aide responsible for the week plans all activities.

This schedule is not set in stone.

MONDAY'S

MOVIE / SWIM

Movies

ESS will be going to Ultra Star Cinema and will be watching the following movies:

June 15 th	Kung Fu Panda	PG
June 22 nd	Nim's Island	PG
June 29 th	The Longshots	PG
July 6 th	IGOR	PG
July 13 th	The Tale of Despereaux	G
July 20 th	Space Chimps	G
July 27 th	Fly Me to the Moon	G
August 3 rd	The Pirates Who Don't Do Anything	G
August 10 th	Madagascar 2	PG

I give permission to my child/ren _____
to watch the movies listed above. (Child/ren Name)

(Parent Signature)

I give Permission to my child/ren to go swimming at the Poway
Community Center _____

(Parent Signature)

ESS will be paying for swimming

If you do not want your child to go with us on any field trip day you will need to let Mrs. Lynnette or Miss. Jennifer know a week in advance. We will call for a sub to come to the center to be with your child.

Poway Unified School District

Morning Creek ESS Trip Permission Slip

**I _____, give permission for my child/ren
(Parent's Signature)
_____, to attend all trips listed below.**

Date	Field Trip	Departure / Return
6/15	Movie / Swim	8:30 – 3:30
6/18	Old Town Seal Tours	8:30 – 3:00
6/22	Movie / Swim	8:30 – 3:30
6/25	Birch Aquarium/ La Jolla Cove	8:30 – 3:30
6/29	Movie / Swim	8:30 – 3:30
7/6	Movie / Swim	8:30 – 3:00
7/8	Wednesday	Mulan Jr. Theater
7/13	Movie / Swim	8:30 – 3:00
7/16	Chuck-E-Cheese	9:00 – 3:00
7/20	Movie / Swim	8:30 – 3:30
7/23	Hamburger Factory/Train Ride	9:30 – 3:30
7/27	Movie / Swim	8:30 – 3:30
7/30	The Wave Water Park	10:00 – 3:00
8/3	Movie / Swim	8:30 – 3:30
8/7	Friday	Barnum & Bailey Circus
8/10	Movie / Swim	8:30 – 3:30

I give permission for my child/ren to go to Sabre Springs Park & Chicarita Creek at any time during the summer with an ESS staff member. (This will be for laps, bike day, after the movies to have lunch or just a special treat.)
_____ (Parent's Signature)

***Movies will be seen at Ultra Star Theater. (Snack Pack will include popcorn, candy and a drink. ESS will be paying for them.)

***Swimming will be at the Poway Community Center. Swimming is optional. If you do not want your child to go swimming they will come back to the center after the movie.

