

Special Education Learning Council Minutes

September 14, 2006

3:30 – 5 p.m.

PFT Office

Attendees: Gail Adams, Melanie Black, Michael Dodson, Lynneah Findbeiner, Christine Kisselburgh, Theresa Kurtz, McKayla LaBorde, GERALYN MURRAY, Kathy Oxford, Mandy Senhen, Linda Sirb, Kevin Skelly, Wendy Smith-Rogers

- Welcome to our newest member, Michael Dodson, Vice Principal from Westview High School
- Meeting minutes will be recorded and distributed to council members by certificated staff members of the council. Months were assigned.
- Meeting agenda items will be sent to Dave. Dave will send a reminder prior to the meeting.
- Subcommittees will publish meeting dates to the entire council so others can attend.
- JoAnn will attend the problem-solving group this year. Theresa and Melanie continue to attend the learning council.
- We will continue to meet at the PFT offices on the third Thursday of each month from 3:30 – 5:30 p.m. (except Dec., April, June). Dates were agreed upon and Dave will confirm availability and reserve a room. Meeting dates are as follows:
October 19, November 16, December 7, January 18, February 15, March 15, April 26, May 17, June 7.
- Group reviewed completed the Special Education Learning Council End of Year Summary, August 2006. Kevin will send on to special ed. staff and principals. Discussion: Group 1- At principal's meeting (9/21) Kevin will present information regarding SAT/IAT referral processes and find out assistance that schools will require to implement. Forms will also be sent via email so schools can modify to fit their needs. All of the information will be available on the website. Christine will modify cover letter to principals re: needs of the review team.
CCR is anticipated to be a self-review and may not be at all schools; however, although they are separate functions with different purposes the review teams need to be aware of the impact on the schools and support that process.
Discussion: Group 2- Melanie distributed an update from JoAnn on the ADR model. Conflict Resolution training started today and members attending had very positive feedback. Dave suggested having a TLC for regular ed. teachers using Nick Martin's book. Program Specialists will attend 1-week trainings of Level 2 Conflict Resolution in November and December.

Administrative Designee training for principals was discussed. New regs. will not be implemented until mid-Oct. and time is required for them to be established and understood before training occurs, so a goal of spring, 2007 was set. Still, administrators may appreciate any training on the process. Melanie will look into integrating a session into an upcoming training with Janet Malone.

Discussion: Group 3- All ordered curriculum is currently arriving at school sites. Training will be provided on Professional Growth day, 9/27. An email reminder will be sent to staff about session attendance. Critical Skills teachers may try the materials at their sites before it is purchased for their programs. If sites already have current Read Naturally programs they should return the new copy so it can be redistributed to Critical Skills or used for RTI. Step Up To Writing was offered as a TLC and those who were trained are using it. Regular education is working on development of a K-12 writing program.

- Status of Task Force for each group (Bullet items. Get #1 and #3 to Kevin by 9/27. Melanie will report for Curriculum, Lynneah for Culture of Ownership):
 - 1) Go over the Strategic Plan (Executive Summary) and Action Plan
 - 2) List 4-5 things that would be worked on next
 - 3) Identify what to do this year
 - 4) Think about make-up of groups, what members would like to work on this year. The Curriculum and Culture of Ownership groups both have plans/work to do this year.
 - 5) Consider Strategy 4 (“trainings”) in relation to what your group is doing.
 - 6) Generate list of what has been done so far.

Communication: Reports will also go to CAC. They currently receive “report-outs” but may like documents.

Kevin will send us the minutes from the problem-solving group to assist in our communication with each other.

Our meeting minutes are posted on our website and Kevin will ask Mark Houle to include information in his newsletter as well.