

**POWAY UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURE**

Originator: Superintendent

Issue No: 1

Date: 1/20/09

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Reference:

**ARTICLE: 7.0 SCHOOL AND COMMUNITY
RELATIONS**

7.2 COMMENDATIONS AND AWARDS

SECTION 7.2.1 Commendations and Awards

Any Board member, employee, parent/guardian, student, or community member may submit the name of an individual or organization to the Superintendent, or designee, for Board recognition. The Superintendent, or designee, shall determine the merits and format for recognition.

Recognition may include, but is not limited to, the following:

1. Board of Education meeting packet narrative.
2. Plaques or awards to be presented at a Board meeting for providing the District or community with special, unique, or long-term assistance.
3. Board Resolution to be read at a Board meeting for distinguished service to children and youth.
4. Letter of Recognition to be prepared by the Superintendent, or designee, on behalf of the Board for significant achievement and/or service by groups.
5. School Bell Awards for certificated and classified employees who are retired as evidenced by processing their application to STRS or PERS, or to Board of Education members who have completed their service. The School Bell Award may also be presented as a special honorarium for distinguished service to the District as approved by the Superintendent.
6. Receptions and other informal recognition activities to be held at the monthly Board of Education meeting or at another time during the school year.
7. The Board of Education recognizes the value and importance of the senior citizen community. In an effort to encourage and promote senior citizen involvement, periodic special presentations of student performances and activities will be organized and made available to the senior citizen community.