

**POWAY UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURE**

Originator: Director of Finance

Issue No: 2

Date: 10/14/91

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Reference:

ARTICLE: 6.0 BUSINESS SUPPORT SERVICES

6.10 FINANCE

6.10 FINANCIAL OPERATIONS

SECTION 6.10.4 Financial Reports

To meet the state's legal requirements governing the submittal of budget and financial information, the Director of Finance shall assure the timely submission of the following reports:

1. Financial and Budget Report - J200 et al form - tentative and adopted
2. Annual Gann limit calculation
3. Annual program cost data report - J380 form
4. Annual report of pupil transportation expenses - J141 form
5. Annual drivers training cost data report - J22 form
6. Revenue limit report (P1, P2, and annual)
7. Special education funding report J50 forms (P1, P2, and annual)
8. Attendance reports J18, J19, J19A, J7 forms (P1, P2, and annual)
9. All special project expenses/claim reports
10. Impact aid PL874 claim
11. State School Building Program financial and expenditure reports
12. Annual mandate cost reimbursement claims
13. Interim financial reports and certification