

**POWAY UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURE**

Originator: Asst. Superintendent, LSS
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ARTICLE: 3.0 EDUCATIONAL PROGRAM
**3.27 SPECIALIZED INSTRUCTIONAL
 PROGRAMS**

SECTION 3.27.9 Categorical Program Monitoring

Categorical Program Monitoring is conducted on a four-year cycle by the State Department of Education to ensure that school districts are in compliance with state and federal regulations for categorical aid programs. The monitoring process is based on a combination of data and document reviews, and on-site visits. The district is responsible for the ongoing monitoring of categorical programs, and must be prepared to submit requested information to the State Department of Education upon request during its assigned monitoring year. Findings of non-compliance must be addressed promptly, and necessary reports filed with the State Department of Education.

School and District administrators need to be familiar with the requirements of categorical programs, establish processes to ensure that the programs are in compliance, and keep appropriate records to demonstrate this compliance.