

**POWAY UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE PROCEDURE**

Originator: Superintendent

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Reference:

ARTICLE: 1.0 GOVERNING BOARD

**1.12 HEALTH COVERAGE FOR RETIRED
BOARD MEMBERS**

SECTION 1.12.1 Procedure for Health Coverage for Retired Board Members

1. The Insurance Office will notify retired Board members who are eligible for insurance benefits existing under Board Policy 1.12.
2. Each August the Insurance Office will notify the individuals involved of any changes in District insurance coverage.
3. As soon as possible in advance of Board members' completion of office, he/she should check with the Poway Unified School District Employee Insurance Department in an effort to determine the specific constraints which may apply to any of the existing carriers for major medical, dental, and vision coverage.
4. Fifteen days prior to leaving office, the Board member shall notify the District Insurance Office of their intent to continue or terminate the insurance program. Insurance premiums shall be paid in advance.
5. Retired Board member and dependent's insurance coverage shall be canceled if the annual premium payment is not received in the Payroll Department in advance.
6. Ninety days in advance of the effective date, retired Board members covered by this plan shall provide the Insurance Office with the following:
 - a. The date on which they will attain the age of sixty-five (65).
 - b. The date on which they will become eligible for other National or Governmental Agency coverage, including Medicare or National Health Insurance.