

Permission To Release School Record Information

Name of Student: _____ ID Number: _____
(Print Name)

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), I, the parent or legal guardian of the student whose name appears above, hereby authorize staff members of the Poway Unified School District to write letters of recommendation and complete forms in which they may reference educational records and information, including, but not limited to: grades, GPA, class rank, courses taken, test results, extracurricular activities, awards/recognition, discipline and attendance records.

These letters of recommendation and forms may be used for:

College Application(s) Scholarship(s) Other: _____
(Please describe in detail)

I understand further that (1) I have the right not to consent to the release of my student's school records; and (2) I have the right to receive a copy of such records upon request. This consent shall remain in effect until revoked by me, in writing, and delivered to the school's Registrar. Such revocation shall not affect disclosures previously made by any P.U.S.D. staff member prior to the receipt of any such written revocation.

- I waive my right to review a copy of my student's letter(s) of recommendation at any time in the future.
- I do not waive my right to review a copy of my student's letter(s) of recommendation at any time in the future.

Parent/Guardian Signature _____ Date: _____

Student's Signature: _____ Date: _____

THIS INFORMATION IS RELEASED SUBJECT TO THE CONFIDENTIALITY PROVISIONS OF FERPA AND OTHER APPROPRIATE STATE AND FEDERAL LAWS AND REGULATIONS, WHICH PROHIBIT ANY FURTHER DISCLOSURE OF THIS INFORMATION WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE PERSON TO WHOM IT PERTAINS, OR AS OTHERWISE PERMITTED BY SUCH REGULATIONS.

NOTE: Communications with receiving institutions will mention when a parent and/or legal guardian has chosen not to waive FERPA rights.

Visit the PUSD webpage at: <http://www.powayusd.com> and review information on waiving/not waiving your right to review letters of recommendation. See "Parents: Quick Links: FERPA waivers information."