

# MT. CARMEL HIGH SCHOOL COLLEGE VISIT PASS AND PERMISSION FORM

Many colleges will be visiting our campus this year to meet with interested students. To attend, students must sign up in College/NAVIANCE Connection and bring this completed form with them to the presentation.

## TO SIGN UP IN COLLEGE/NAVIANCE CONNECTION:

1. Log onto your College/NAVIANCE Connection account (access through the Mt. Carmel website).
2. Click on the “colleges” tab at the top of your account page.
3. Under “upcoming college visits”, click on “view all upcoming college visits”.
4. After reading information about the visit, click on the “sign up” button.

\*Note: This may only be completed in the student account

## PASS AND PERMISSION FORM:

This form is required if you plan to attend a college presentation during class time. You will need to get your teacher’s signature from the class you will be missing at least one day prior to the visit. This form will be your pass to get into the visit. After the visit, Ms. O’Quin will sign the bottom of the pass with the ending time. Give the pass to your teacher when you return to class (this is your re-admit). You are responsible for ALL work missed during your absence.

## TIPS FOR THE COLLEGE VISIT:

- Research the college before you come and write down your questions.
- The College Representative conducting the visit could be making your admissions decision. Make a good impression by introducing yourself and shaking their hand. During the visit, be attentive and ask informed questions. Be sure to thank them for coming!

STUDENT NAME: \_\_\_\_\_

COLLEGE OR UNIVERSITY NAME: \_\_\_\_\_

DATE OF VISIT: \_\_\_\_\_ TIME OF VISIT: \_\_\_\_\_

TEACHER PERMISSION: \_\_\_\_\_

FOR OFFICE USE:

READMIT

TIME LEFT: \_\_\_\_\_ OFFICE SIGNATURE: \_\_\_\_\_